

Sullivan Elementary PAC Meeting

HELD: Monday June 10, 2019

MEMBER	POSITION	ATTENDANCE
Elaine Silvaggio	President	Present
Breanne Sutton	Vice President	Present
Sindy Saran	Treasurer	Present
Trina Pacey	Secretary	Absent
Amy Lucrezi	Secretary	Present
Briana Miles	Hot Lunch Coordinator	Present
Jen Bay	Popcorn Coordinator	Present
Kirsty Ellison	Yearbook Coordinator	Present
Greg Martin	DPAC	Present
Sarb Minhas	DPAC	Present
Stacey Blondheim	Director at Large	Present
Collen Evans	Director at Large	Absent
Manj Bunwait	Director at Large	Absent
Jenny Wainman	Director at Large	Absent
Harjeet Gill	Director at Large	Absent
Claudia Drummond	Director at Large	Absent
Heather Brown	Director at Large	Absent

OTHERS IN ATTENDANCE: Ms. Der. Mirella, Heidi, Ms Sarchet, Ms Leech

CALL TO ORDER:

ADOPTION OF PREVIOUS MINUTES: from May 13, 2019, Breanne 1<sup>st</sup> , Greg 2<sup>nd</sup> Approved

**AGENDA**

Thank you from Ms Leech & Sarchet on behalf of the garden club for all of the supplies. The kids and teachers have enjoyed it and learned a lot. They would love to do 2 more beds for harvesting & tasting and request more funding next year. With more beds we could have more classes involved in the harvesting and planting. Ms Leech & Ms Sarchet departed

REPORTS:

PRINCIPAL'S REPORT

1. Building addition
  - 1.1. Tender process is complete. Construction crews should be starting to move equipment on site mid-June
  - 1.2. Trees were removed on May 27<sup>th</sup> from the playground
  
2. Parent Tea
  - 2.1. Will be Tuesday starting at about 8:15. Staff will be outside handing out coffee and doughnuts. Parents are then invited to the gym for a presentation in the gym after the bell

3. Fundraising Updates:
  - 3.1. Jump Rope for Heart- \$6500
  - 3.2. Cops for Cancer- \$500, Hannah won her ride to school on sports day
  - 3.3. Rafiki bracelets- \$400
  
4. Staffing updates
  - 4.1. Rachel is staying until at least January. No further updates
  - 4.2. No new teachers hired in Round 2
  - 4.3. EAs and ABAs will be hired and placed over the summer
  
5. End of year events
  - 5.1. Change to end of year assembly
    - a. Recognition Assembly- June 26, between recess & lunch
      - Will also do final Band concert
    - b. Gr. 7 Farewell- June 27, for parents and siblings
  - 5.2. Gr. 7 Camp this week- Wed-Fri.
  
6. Other info
  - 6.1. School supply lists went out today. Can either do kits from School First for about \$40. Can order online
    - a. School also gets \$5 back per kit
  - 6.2. If you're moving, let us know
  - 6.3. On the edge of having two solid Ks. And likely a full 7 and a 6/7. Ms. Der will consider any requests from parents regarding placement for next year if there is something that impacts their learning but won't guarantee any requests.

#### TREASURE'S REPORT

1. Need to switch banks – if anyone has an outstanding cheque it needs to be cashed by June 30<sup>th</sup> then we will make the switch. CIBC won't allow her to deposit more than 10 cheques at a time and won't take US currency. Paypal account is back up and running for no particular reason and Sindy has transferred all funds out of PayPal except for \$0.01. Sindy talked to BMO and they are checking if there is online viewing.
2. \$780 from the gaming account for grade 7s. Sindy can write a cheque directly to the banquet hall when an invoice is provided. The hot lunch money they generated from games day will be provided once an invoice is received and will come from the general account.
3. Popcorn/liquorice made more money this year \$3127. Hot lunch this year made approx \$4600. Spirit wear is -\$19 because we are donating one hoodie to spirit night silent auction, one to Rachel and there are 2 additional hoodies so that we could make the minimum order requirements.

#### 2019/20 FUNDING REQUESTS

This will be voted on for next year, by the executive in place.

1. Symphony for primary students (Ms. Ibbotson), last year \$1575 was paid, next year she is asking for the busses, should be about the same amount

2. Additional garden beds (Mrs. Wilder) at \$1000 total
3. In-house presentation new rules (Ms. Der), teachers are no longer allowed to charge families for in school presentations. PAC will need to sponsors these. Not sure yet what these will be, approx. \$900 for Art Start. Need to think about this in the budget for next year.

PLAYGROUND REPLACEMENT – this is scheduled for removal in 2022. We need funds in place before we can start the process of applications for installation. We are probably looking approx. \$80,000. Corporate donations could be helpful in exchange for plaques on the playground. This should yield larger donation amounts. Ms. Der will help us draft a letter. Polygon may be a good source with the new development they are doing in our catchment. May want to think about a fundraising coordinator for this goal. We will need to look at grant options and programs like Jumpstart and from BCAA

SPIRIT NIGHT UPDATE – Food is good to go, permits are in place. BBQ is good and Sindy will provide a cheque. Elaine will open up the hall in the morning and Kirsty & Mirella will be there. Trina is still looking for help with silent auction donations and items have not come in yet. Stacey & Amy will bring hockey nets and hopefully the Surrey Eagles will be able to come as well. Heidi is picking up bubbles and chalk. Corky the Clown will be coming with balloons. Heidi will contact Karen Creech to see if her jenga is possible

CONSTITUTION & BYLAW AMENDMENT VOTE – We merged our existing constitution and bylaws with the Bear Creek one that was presented at DPAC. Those in favour of adopting the revised Constitution & Bylaws dated May 13, 2019: In Favour 12, Opposed: 0. Passed. Amy will post a copy online and Elaine will post on the bulletin board

CRAFT FAIR UPDATE – 11 tables confirmed, 4 more say they are booking. We are half way there. We will post a note on the parent page to see if anyone has a business that wants to attend.

#### GAMING GRANT

1. Application for 2019/20 Gaming Grant Funds – Sindy & Elaine will put their heads together to start this process. Our account is in good standing and spirit night gaming grant was approved quickly
2. Completion of revenue report for 2018/19

LAST DAY OF SCHOOL TREAT FOR STUDENTS – ice cream sandwiches will be handed out. We will put a table out at the back by the cage and direct students there.

ADJOURNMENT: 8:15 PM

NEXT MEETING: September 2019, date and time to be determined.