



SULLIVAN ELEMENTARY PAC: General Meeting Minutes

March 9th, 2020 @ 6:30 pm

PAC Executive

President - Marle Simmons-Prasad
Vice President - Harjeet Gill
Treasurer -Sindy Saran
Secretary - Shareen Singh
Communications - Ginny Tambre
DPAC - Greg Martin

Hot Lunch Coordinator
-Briana Miles

Directors at Large:

Amy Lucrezi
Stacey Blondheim
Breanna Sutton
Sarab Minhas

Agenda

1. Welcome and introductions
 - In attendance: Marle Simmons, Harjeet Gill, Shareen Singh, Arslan Aseem, Brea Sutton, Sindy Saran, Stacey Blondheim, Shelly Stark, Ginny Tambre, Stacey Uher
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2. Approve the agenda, add or remove
 - No changes at this time
3. Review and Approve Feb 2021 Meeting Minutes
 - Meeting called to order 6:31pm
 - 1st Sindy Saran, 2nd Stacey Blondheim
4. Dpac Representative
 - Welcome Lakhbir, President of DPAC
 - Jordan Tinny stated no fundraisers this school year
 - There are no grad/dry grad fundraisers
 - It is a short time to collect funds for a playground, it is difficult but if any fundraisers are happening please be very sure to ensure all COVID-19 protocols are being followed
 - How is PAC expected to raise playground funds when there are no fundraisers - yes it is really difficult but if there is any fundraisers happening just ensure to be COVID-19 safe. Principals were notified of no fundraisers
 - Marle mentioned she did have a conversation with Shelly, and it was ok to take on a very minimal number of fundraisers
 - Playground extension request was sent in the fall; however, the playground committee didn't want an extension
 - What if the school PAC can't put together the funds - school district will remove portions of the playground they deem unsafe

- Playground can be replaced in phases vs all at once
- Apply for all the grants!
- In response to advise from the DPAC representative, it was proposed that PAC no longer transfer money from the PAC account into the district Sullivan playground account unless needed at the fundraising deadline. The DPAC representative explained that if we were to raise over the amount needed by donors, any money from the PAC account that had been transferred to the district account would not be reimbursed. It would be held for the next playground, whenever that would be. This was her experience after raising funds for her school playground
- We were advised to instead designate portions the PAC would put towards the playground clearly in the budget notes but not transfer the money until/unless needed at the fundraising deadline
- A vote was proposed by Harjeet for all those in favor of designating PAC funds to be contributed towards the playground and to not transfer any further money to the district playground account until the fundraising deadline
- The voting results were all in favor to not transfer any further money to the district playground account until the fundraising deadline

5. Crossing Guard

- Crossing guard requests are put through the school district
- Marle will send City Counsellors a letter to request for a crossing guard

6. Treasurer Report

- Gaming Account: \$5000 cheque for playground has cleared
- ALL PAC Account outstanding cheques have cleared
- Playground Account: balance is as of March 8 \$35,813.58 (numbers from Rosie)
- Sindy will add a budget line to the PAC funds given towards playground earmark but don't send funds to district account yet
- Shelly did mention there was a lack of technology in the school, there is a focus on the playground and after that the school could you use more laptops
- Will the district give additional technology if the numbers of students grow in the school - there will be an increase in the budget but not sure how much
- How up to date is the technology at the school - smart boards are outdated, even though one class was supposed to go back up on the wall but because the school has a case of asbestos the district will not let that happen
- There is a buy back option for technology the district takes end of life tech and replaces it with
- Shelly will look into a possibility to have the smart boards put back up in the classrooms
- The district considers the smart boards old and the newer tech is projectors

7. Multicultural day (Shelley)

- Included in the principal report

8. Playground Update (playground Committee)

- Any changes to playground design - none at this time
- We are trying to have it done all at once
- Total donations \$ 35k anticipating another 31k in the next couple months goal is \$196k
- Stacey will update Harjeet on how to obtain info about donors so she can advertise it on the Sullivan elementary Facebook page
- \$700 Purdy's profit
- First Aid Fundraiser closes Mar 29
- Raffle a Nintendo switch, a night at the Fairmount, and looking for donation items to raffle off once items collected, we will apply for the gaming license

- Plant fundraiser in April

9. DPAC update (Greg)

- Greg not in attendance, no info was sent in

10. Principal Report

- **Registration** - We have 31 Kindergarten students registered for next year so far. Getting very close to 2 full time K classes.
- **Construction** - The lane and sidewalk beside the school should be completed before we return from Spring Break. The path to the portable will be changing over Spring Break.
- **Staffing** - We are hosting a student EA for practicum now and later in May.
- **Health and Safety** - A COVID-19 exposure on Friday, March 5.

Upcoming Events:

- **Speech Fest** - There will be a virtual event tomorrow afternoon.
- **Parent/Teacher conferences** - This week. Please contact your child's teacher directly to set up an appointment. CSL reports went home Friday, March 5 and Freshgrade is ongoing.
- **Spring Break** - March 13 to March 28. School reopens March 29.
- **Science Fair** - This will take place in April/May. It will be voluntary only and run like a club. It will not be an in-class activity, but something done as an extra-curricular activity completed at home.
- **April 23** - Multicultural Day
- **April 28** - Ready, Set, Learn
- **May 7** - Pro-D
- **Jump Rope for Heart** - May 10 launch and jump day is June 11
- **May 11** - Welcome to K
- **May 31** - Pro-D

**Brea mentioned there has been some discussions before and after school on the playground about PAC funds and how the PAC works and some miscommunication about when and why PAC funds are distributed. After the meeting Marle and Harjeet decided to make themselves available before and after school on March 11 and 12 for any parents that have any questions or concerns. This info was posted on the Sullivan Elementary Facebook Parent page.

Meeting Adjourned @ 8:17pm

1st Brea Sutton 2nd Stacey Blondheim

Next General PAC meeting: April 6th, 2020 @ 6:30(Zoom)