

Minutes

Sullivan Elementary PAC

Date / time **Tuesday 23 November, 2021 | 6:30 pm**

Meeting type: **General Meeting**

Held: **via Zoom**

<u>EXECUTIVE</u>	<u>POSITION</u>	<u>ATTENDANCE</u>
Amy L	President	Present
Stacey B	Vice President	Present
Sindy S	Treasurer	Present
Nupur S	Secretary	Present
Marle P	DPAC Representative	Present
Harjeet G	Director at Large	Present
Breanne S	Director at Large	Apologies
Jenny W	Director at Large/Playground Chair	Present
Garima K	Director at Large	Apologies

OTHERS IN ATTENDANCE: Ms. Der (Principal) , Wen Cai, Joanne Husson

CALL TO ORDER: 6:35pm

AGENDA/MINUTES:

- 1. Adoption of previous minutes:** General meeting on October 20, 2021.
 - Tables – Costco deal 21 tables for \$3000 – Rachel to check not urgent until spring
 - Grade 7 initiatives to be noted as a topic on their own instead of being under Playground fundraisers.
 - Minutes Accepted by PAC** → First: Stacey B and Second: Marle S
- 2. Financial Update (Sindy S):** Complete accountings attached
 - Current Balance
 - Slotted for next batch of deposits for beginning to mid Dec.
 - Late confirmation from Rosie for Playground - \$49,653.72
 - Scratch cards fundraiser – \$7036.43 biggest deposit
 - Hot Lunches Last year was more than usual - \$1100 – usually around \$800 – so slightly less but will catchup in Spring.
 - Pizza cheques cleared – made \$344.11
- 3. Principal's Update (Rachel D)**
 - School Tours** available to all parents – Scheduled for Wed, Thu and Fri (24-26 Dec 2021) at 3:30pm
 - 10-15 parents have booked for each day
 - Limited to 20 people

Call for action from PAC: Email Principal Der to book.

Minutes

Sullivan Elementary PAC

- b. **Children's Term 1 Reports** – Dec 7th due to go home
- i. Most teachers have switched from FreshGrade app to Paper reports this year
 - ii. Ms. Hansen is the only class is using FreshGrade for assessment
 - iii. Some classes still using Freshgrade to share student work but not reports.
 - iv. Parents will receive reports in Dec, Mar and June.
 - v. Plus two interim reports in Oct and May.
- Call for action from PAC:** Currently None. FYI only.
- c. **Bookings for Parent Teacher interviews** (Dec 14) will be conducted via Office App, Microsoft Bookings this time. Benefits of doing that are –
- i. Teacher's availability is visible to parents and goes right into their calendars
 - ii. Will go live on Nov 30th
 - iii. Teachers will choose which format they feel comfortable with- some will be on Teams, some will be in person.
 - iv. If in person, parents will have to wait outside and be brought in by the teacher as they will need to clean the desk and sanitise between meetings etc.
- Call for action from PAC:** Currently FYI only. Please book once information is shared.
- d. **Grade 6/7 Immunizations** scheduled for Dec 8
- i. Hepatitis and HPV – These are regular grade 6 and catch up for grade 7
 - ii. Helpers needed for snack and juice? Yes
 - iii. Location in the gym – if need to be private them can go in the stage
 - iv. Purchase of juice and bear claws is less than \$90 so don't need approval
- Call for action from PAC:** Need 2-3 parents to help → Elaine, Harjeet, Stacey have volunteered.
- e. **Music/Christmas Concert**
- i. No Christmas Concert this year
 - ii. Music Sing-along - 2 afternoon performances in Gym and ask parents to join in virtually.
 - iii. Working for primary classes only, no plans for intermediates.
 - iv. Ms. Ibbotson will look at doing a K-4/5 showcase of learning in the gym in the spring for her music classes. Parents will be invited to the gym.
- Call for action from PAC:** Currently None. FYI only.
- f. **School Growth**
- i. Boundary changes – Right now district is looking for a small boundary change and moving some kids from Cambridge over to Sullivan next year.
 - ii. Other big change – we are no longer a closed catchment school. Starting next year. This means we can start taking a waitlist – parents need special form from

Minutes

Sullivan Elementary PAC

their catchment school and then look in Sep 2022 of how many kids we can accommodate.

- iii. Expect further growth and Principal Der has no concerns about space at this stage.
- iv. Provides introductions of new families to the school which is always great!

Call for action from PAC: Currently None. FYI only.

g. Playground Grant

- i. PEP (Provincial grant) – given every year to provincial school
- ii. Sullivan Elementary is currently #2 on the list \$165k (usually split between top 2 each year)
- iii. One hang up that Ms. Der can foresee now is the Flooding and disaster relief effort required in Abbotsford now. So there is no guarantee whether the provincial government might need to reallocate the funds to the roads and redevelopment efforts etc.
- iv. Scenario #1 - If we don't get the grant –
 - 1. Then we may not have enough funds for the new playground next year.
 - 2. PAC and school need to continue fundraising efforts with this assumption
 - 3. Principal Der is asking District if we can get extension to remove playground for another year. Discussions with Director of landscaping – expect answer in another week.
- v. Scenario #2 – If we do get the grant –
 - 1. Street hockey rink or ashball put on gravel etc.. can do tons of things to do for intermediary kids if we get the grant and hit the target.
- vi. Expect to know by March 2022

Call for action from PAC: Currently None. FYI only.

- h. **Blue fence around the school** – Principal Der had a meeting with Dir of landscaping
 - i. Grass is still tender so there's two ways to deal with it – either keep blue fencing up till spring or take it out and reseed in spring. So going for option 2 to remove the fence and re-seed.
 - ii. Only area to keep the fencing is near the basketball – need to add another drainage for the basketball to avoid kids going through the marshy area.
 - iii. Grass wont look the best – but will be able to reseed in the spring.

Call for action from PAC: Currently None. FYI only.

4. Diverse learners presentation (Marle P)

- a. Presentations on Wed – info in Facebook

Call for action from PAC: Currently None. FYI only.

Minutes

Sullivan Elementary PAC

5. Playground update (Jenny)

- a. Final habitat quote is \$229k – trying to get instal waived
- b. Waiting for update from district re: grant and postponing the removal of the current playground.
- c. Jenny will update if more updates or to join the committee meeting.

Call for action from PAC: Currently None. FYI only.

6. Advertising (Open Discussion)

- a. A letter was put forward by previous comms person and was circulated to some local businesses. We can try and hit some businesses in local school community to advertise in the PAC welcome page.
- b. Price suggestions – get from Amy
- c. Facebook and Instagram – as a reward for donating for the playground so don't need to advertise on Facebook for now.
- d. Can revisit the prices for the first year and see if they need to be updated.
- e. Kitchen Academy (Marle) would like to purchase the 2 spots on the top of the PAC landing page!

Call for action from PAC: Spread the word with local businesses if interested.

7. Baby sitter's course

- a. Booked for Feb 25th
- b. Also looking to do Home Alone course for 10yr and up in conjunction in Jan

Call for action from PAC: Currently None. FYI only.

8. Kitchen Academy Overview (Marle P)

- a. Little Kitchen Academy – Flagship store is in South Surrey
- b. 2nd Store in Panorama village is opening on Dec 20th
- c. Current Promotion: When a Sullivan student registers, they will flag the school and for every student registration, Kitchen Academy will give \$10 back to school.
- d. Program Overview:
 - i. Montessori style – aged 3-18yr old cooking program.
 - ii. Don't work with meats – all is plant based and organics, and local sourcing form farms where possible.
 - iii. Good environment for kids to learn how to be healthy
 - iv. 7 stages of knives - wooden to metal knives
 - v. Could do fields trips or get kids to the classes
 - vi. 10 kids per class and 3 instructors per class – Also allows for kids with helpers
 - vii. Age groups like 3-5, 6-8, 9-12, 13-18 yrs
 - viii. In Dec – drop ins will also be welcome. Then camps during holidays – 4 day camps.
 - ix. 4 week sessions start in late Jan
 - x. School aged kids come at 4-7pm during school days and smaller kids in day time.

Minutes

Sullivan Elementary PAC

- e. Principal Der and the schoolteachers will be invited for a walkthrough to have a look and explain to the students once construction is done.
- f. PAC is also invited if they are interested. Can have a walkthrough once open.

Call for action from PAC: Interested PAC members can reach out to Marle. More info to be shared closer to date when the Panorama store is open.

9. Teacher Appreciation (Amy + Open Discussion)

- a. Snack Table for the teachers in the Staff Room – over 3 days as every teacher isn't in?
 - i. Snacks – cheese, toasts, bubbly and teas, hummus and guacamole dips etc.
 - ii. Cost about \$150 as per Costco
 - iii. Suggestion from Principal Der to host this on Dec 7 – report card day then all staff will definitely be there instead of 3 days.
 - iv. Time at lunch for a few hours with bowl of ice for cold items
- b. Teacher's Holiday gift from class
 - i. Class Parents to organize with collaboration with other parents.

Call for action from PAC:

- Amy to lead Snack Table initiative and ask for assistance if other PAC members needed.
- Class parents to email all parents for voluntary contributions. Ask for assistance from other PAC if needed.

10. Christmas initiatives

- a. **Seniors Wish list from the Charity tree off** London drug stores.
 - i. Usually seniors ask for things like socks, gardening hats, CDs music etc..
 - ii. One tag per div – each has 5-7 items
 - iii. Can create a Volunteer list using Google Sheet or Volunteersignup.org (Nupur to investigate with Amy and find a way forward)
 - iv. Stores - Peninsula London Drugs (Marle) Or Cloverdale London drugs (Stacey)
 - v. Dec 8 was the final date so we need Dec 6 as the final cut off to get the gifts
- b. **New Migrant family** who needs assistance
 - i. New immigrant refugee family. They don't celebrate Christmas but need items for home/household items and things for their two boys.
 - ii. Principal Der is waiting to hear back from the Multicultural Worker to check what's needed still

Call for action from PAC: Which one do we pick? → **PAC decided to do BOTH initiatives.** Will coordinate with school to provide all the info in the upcoming Sway for donations for both.

11. Kids Christmas

- a. Mini Candy cane in the treat bin - \$5 for 100 = \$15?
- b. New Idea – Inspired by *Random Acts of kindness*

Minutes

Sullivan Elementary PAC

- i. “Intentional Words of Kindness” initiative where every kid is assigned one other kid in their class and given a tag or card for them to write a message and a holiday wish for another child in their class that can be hanged or displayed in class.
 - ii. It will be an anonymous card like the Secret Santa...only with cards and words of kindness instead.
 - iii. Nupur to coordinate cards for the kids. Need 350 cards including spares and for teachers if they would like to use.
- c. Deck the Halls
- i. Day TBC – Most likely will be Dec 3 Frist Friday in Dec
 - ii. Information will be shared in the upcoming Sway.
- d. Hot Choc for kids? No due to covid

Call for action from PAC: Nupur to lead “Intention Words of Kindness” prep for the cardstock and ask for assistance if other PAC members needed.

MEETING ADJOURNED: 1st Stacey, 2nd Nupur

NEXT MEETING: Tuesday, January **TBC** 2022 at 6:30pm via Zoom.