

Minutes

Sullivan Elementary PAC

Date / time **Tuesday 18 January, 2022 | 6:30 pm**

Meeting type: **General Meeting**

Held: **via Zoom**

<u>EXECUTIVE</u>	<u>POSITION</u>	<u>ATTENDANCE</u>
Amy L	President	Present
Stacey B	Vice President	Present
Sindy S	Treasurer	Present
Nupur S	Secretary	Present
Marle P	DPAC Representative	Apologies
Harjeet G	Director at Large	Apologies
Breanne S	Director at Large	Apologies
Jenny W	Director at Large/Playground Chair	Present
Garima K	Director at Large	Present

OTHERS IN ATTENDANCE: Ms. Der (Principal) , Wen Cai, Olubukunola(?)

CALL TO ORDER: 6:32pm

AGENDA/MINUTES:

1. **Adoption of previous minutes:** General meeting on 23 Nov, 2021.
 - a. **Minutes Accepted by PAC** → First: Stacey B and Second: Sindy S
2. **Financial Update (Sindy S):** Complete accountings attached
 - a. Teacher Appreciation was very well received. The cost ended up being a little over the estimate but ok.
 - b. Student field trip costs taken from gaming fund – but now that we have gaming fund then it can be swapped back.
 - c. Hot Lunch – White Spot was well received. Almost \$500 from that one.
 - d. Treat Day \$280 but will be paid to the vendor.
 - e. Money raised \$1700 so far

3. **Principal's Update (Rachel D)**

Covid Updates

- a. Vaccine Mandate – Surrey School district does not have any vaccine mandate. The board has already voted that it will not be mandated.
- b. School Closures – Don't foresee any functional closures as there are multiple teachers who are extra (not class teachers).
 - i. Don't see a lot of kids sick at the moment.
 - ii. Do see a lot of kids are in isolation due to being in contact/covid exposure.
- c. Isolation requirements - Lots of questions from parents:

Minutes

Sullivan Elementary PAC

- i. For kids with only 1st dose or no dose – they need to follow the isolation requirements.
 - ii. For double vaccinated kids – 5 days isolation if they have symptoms.
- d. Classes/return to cohorts / Safety measures.
 - i. Keeping same recess and lunch times.
 - ii. Trying better management of crowds in the corridors – small size so it appears to be ok so far.
 - iii. No visitors allowed – School cannot tell if visitors are following covid rules so it is better to limit visitors. Some parents not happy about this.
 - iv. Assemblies – Monday morning started this week. Rest of classes are able to join virtually with their camera on.

Call for action from PAC: Currently None. FYI only.

School Building/Boundary/Renovations

- e. Swamp at the back of the school –
 - i. The water accumulation/swamp is due to a landscaping issue – The contractor didn't do a good job with the drainage position.
 - ii. The contractor's work has not been signed off by district.
 - iii. Currently being re-reviewed. Waiting for answer back.
 - iv. Many kids slipped and fell when it was iced over. Brutal!
- f. Boundary change
 - i. Board voted not to change
 - ii. Every year projections are inconsistent.
 - iii. Small boundary changes does not effect the enrolment numbers too much.
 - iv. Use School Locator site – about 40k diameter.
 - v. Don't foresee us losing any division – might gain if anything.
- g. Renovations
 - i. Big projects starting in spring break and summer. Particularly in the old part of the school – replacing old flooring.
 - ii. All classroom walls to be repainted from blue to charcoal grey.

Call for action from PAC: Currently None. FYI only.

Education and Learning Updates

- h. Fun Learning
 - i. Salmon hatching in the smaller classes
- i. Speech Fest & Science Fair
 - i. Feb 3: Speech Fest – no parents are allowed to attend. It is for Intermediates.
 - ii. Science Fair is planned to be in person. It is open for Grade 3-7 and scheduled for March 3 or 4. We will be able to send our top 2-3 projects. No parents.
- j. Grade 7 Camp

Minutes

Sullivan Elementary PAC

- i. Email sent last week. Currently we are not fund-raising just yet in case we change our mind.
 - ii. Deposit has been paid to hold and will try to go if possible.
 - iii. Otherwise, we might just do 1 day – start early and finish late.
 - iv. Last year the camp organizers were coming to some schools – we could investigate that. Biggest hindrance is the sleeping/overnight stay portion. But if its just a day outside then it is ok.
 - v. Cant do fundraising, so parents might have to take the cost. Parents are ok with that too.
- k. Basketball Club and Chess Club
- i. On right now – Ms. Douglas and Mr. Mullens will be coaching.
 - ii. No visitors allowed.
- l. Choir
- i. No update from Ms. Ibbotson.
 - ii. Might be ok if they were spread out.
- m. Band
- i. Ms. Delavega gone on leave and currently no substitute teacher is available for band practice.
 - ii. Contacted HR to try and send someone out.
 - iii. District Principal – interviewing 2 people this week. So hopefully will have update by early-mid next week.
 - iv. Cancel this week? No band this week and Rachel to confirm and come back on this.

Call for action from PAC: Keep an eye out for information on the following activities and register/enrol as required:

1. Speech Fest
2. Science Fair
3. Basketball Club
4. Chess Club
5. Band – Practices to continue if sub teacher is finalized.

Waiting on more updates re: Grade 7 camp. Investigate options for day camp or whether camp organizers come to the school?

4. Playground update (Jenny)

- a. Raised a lot of funds so far – Parents/Community is now suffering from covid fatigue and fund-raising fatigue.
- b. Two initiatives in the pipeline:
 - i. Westcoast seeds to be delivered before the spring break.
 - ii. Purdy's Chocolates – in time for Easter and before spring break.
- c. Hopefully these are final efforts – waiting for the news for the grant news. Will be great if that is also approved.

Minutes

Sullivan Elementary PAC

- d. 232k was the overarching goal.
- e. District has approved Habitat quote – that’s all done. One step at a time – waiting with the approval.
- f. Ask Rosie to send an email out next week re: West coast seeds.

Call for action from PAC: Currently None. Keep eye out for Westcoast seeds email in the coming newsletters.

5. Lunch Treat Update

- a. Cancelled Jan hot treat due to Omicron issues.
- b. Feb 4 – Sushi and Whitespot – both vendors can only do 150 orders maximum. Kyle and Jenny will team and do together. Order by end of next week – email going out this week. Will get grade 7 to deliver it.
- c. Boston Pizza
- d. Subway – March 4
- e. Treats – Orders already cutoff in Dec. Will be delivered Feb 11. Only issue they have no Carmel Corn bags – so will be given out in the Low Fat Carmel Corn – but is actually normal Carmel Corn.
- f. Feb 24 – Bre trying to decide what is best to do there. Could look at a bakery but they have nut products. Fun buns?

Call for action from PAC: PAC organizers to continue with the planned Treat Days. Parents can book some of them through the PAC website.

6. Old Business

- a. **Babysitters Course – booked for Feb 25**
 - i. As it is an in-person course, we will require the Gym or multi-purpose room.
 - ii. Q - Can they do it online? Parents/kids don’t want to sit on the screen for 6 hrs.
 - iii. Rachel to decide 2 weeks before.
 - 1. Can we try and push it out after spring break? See what their availability.
 - 2. Could ask if they work on weekends or only Mon to Fri?
 - iv. Prod D Day was preferred as it was more uptake from the parents and kids.
 - v. We can consider the first Fri in May as it is Pro-D day. If the company has availability to postpone in May?
 - vi. Q - Who will attend?
 - 1. Grade 5/6/7 and just the instructors.
 - 2. Last time it was about 20-25 kids per instructor.
 - vii. Q – Can we ask the vendor what their Health and Safety protocols is?
 - viii. They can use our wireless mic in the gym.
 - ix. About 20 kids will be ok...

Call for action from PAC: PAC Organizer to follow up on the following:

- 1. Can they do the course in May (First Fri – May 06) which is Pro-D Day?

Minutes

Sullivan Elementary PAC

2. If not, do they do the course on weekends?
3. What is their Health and Safety Protocols?

b. Table Replacements

- i. PAC propose to purchase tables for the school so we will need \$500 for 4 tables.
- ii. A lot of the wood tables from before but they were terrible.
- iii. Had about 8 plastic ones but they cant be found. Only 1 found half-size table.
- iv. Rachel asked for 8 long ones (almost 8 ft tables) from the district. They have agreed that they will chip in for these 8.
- v. Total will become 13.
- vi. Two pancakes breakfast would cover the cost of the 4 tables. Make about \$200 per pancake breakfast if we do the cooking.
- vii. Q – Have to buy from district? Yes – Cheaper. Costco has to buy 21 together for the discount. \$103 from district so that’s better to be consistent.
- viii. **Vote** – Max \$500 including tax
 1. 6 votes for Yes.
 2. **Outcome: Approved.**

Call for action from PAC: Currently None. FYI only.

Further Update: Principal Der is ordering 13 tables (including \$500) in addition to the 7 being replaced by district. So that will give total of 20 new tables for the school!

7. Craft Fair Coordinator

- a. Last 2 years the Craft Fair was cancelled due to covid.
- b. The Craft Fair has happened for over 30 years... Used to make about \$3000 every year.
- c. Elaine, Stacey and Amy have been the coordinators for a number of years and now want to pass the torch to new parents.
- d. Used to be done at the local hall but now can be done at the school in the new gym.
- e. Raffles and Silent Auctions were the biggest fund raisers.
- f. Vendors are still contacting so it will be sad to lose it.
- g. Each vendor donates a prize – need gaming license if we plan to continue.
- h. Setup on the day and organize the food etc.
- i. Garima and Nupur to hear about the ask and what is involved.

Call for action from PAC: Handover activities:

1. Present Coordinators (Amy, Stacey and Elaine) to document what’s involved in organizing the Craft Fair.
2. Garima and Nupur to touch base with Amy to understand the ask and agree on next steps.

MEETING ADJOURNED: 1st Garima, 2nd Sindy 7:25pm

NEXT MEETING: Wednesday, February 23 2022 at 6:30pm via Zoom.