

Minutes

Sullivan Elementary PAC

Date | time **Wednesday February 23, 2022 | 6:30 pm**

Meeting type: **General Meeting**

Held: **via Zoom**

EXECUTIVE	POSITION	ATTENDANCE
Amy L	President	Y
Stacey B	Vice President	Y
Sindy S	Treasurer	Y
Nupur S	Secretary	N
Marle P	DPAC Representative	N
Harjeet G	Director at Large	N
Breanne S	Director at Large	N
Jenny W	Director at Large/Playground Chair	Y
Garima K	Director at Large	Y

OTHERS IN ATTENDANCE: Joanne Hussan, Hot Lunch Co-Coordinator

CALL TO ORDER: 6:35pm

ADOPTION OF PREVIOUS MINUTES: From January 18, 2022.

Financials: we paid for field trips from PAC Account but can now reimburse from gaming now that the gaming grant has come in.

Hot lunch & treat update

- Cai & Joanne are the coordinators, instead of Kyla and Jenny.
- Boston Pizza is Feb 18

Approved with changes: 1st - Stacey 2nd - Sindy

AGENDA:

1. Financial Update - Sindy
 - a. 1. The following cheques are outstanding from main account:
Chq#734 Boston Pizza \$702.71
Sindy will add Brea's has outstanding expenses for Cobs and upcoming chips pre purchased.
\$375.09 Boston Pizza revenue
 - b. There are no Cheques outstanding from gaming account.
 - c. Just over 10K fundraising total for the year so far.

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- d. Amounts shown on Fundraising spreadsheet are net of any transaction fees and Bambora percentages.
 - Tx fee \$0.25 each
 - Bambora percentage 2.7%
 - e. Current Bank Balance as at Feb 20.
 - Main \$42,634.52
 - Gaming \$8648.43
 - Playground *as at Feb 20* \$50,828.90
2. Principal Update - Ms Der
- a. Speechfest
 - i. winners will be announced in this week's Sway and a video will be sent out on a private YouTube link
 - b. Science Fair - Mar. 11
 - i. Will have classes touring the gym one at a time
 - c. Report cards - Going home Mar. 7
 - i. Parent teacher interviews - Mar. 9
 - ii. Online bookings will open up in the next week or so
 - iii. FreshGrade update - being phased out at the end of the year
 - 1. District looking at an alternative digital platform called Spaces
 - 2. most teachers will be using paper format reports
 - d. Basketball
 - i. Boys basketball has ended, girls basketball will go until Spring Break
 - e. Badminton - Gr. 5-7
 - i. Starting after Spring Break
 - ii. Ms. Taylor is coaching
 - f. Extended vacation policy
 - i. Will hold spot for 25 school days
 - ii. After that, student may be unenrolled to make room for new families
 - iii. there are only 3 open spaces in the school
 - g. Covid Updates
 - i. Visitors to the building
 - ii. Waiting on further updates from the district, but the BC health website says that assemblies, etc. are allowed again, Art Start in May should be ok
 - h. Breakfast club
 - i. Have started a breakfast club for some students in need
 - ii. District is providing gift cards to purchase groceries
 - iii. Can PAC provide \$100 to purchase discretionary items not allowed under the gift cards? Approved unanimously by PAC.

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- i. Folding tables update
 - i. All new tables have been delivered and are under the stage
 - ii. School purchased a few extra on top of PAC money- are now 20 for school events, etc.
- j. Renovation updates
 - i. Main floor classrooms being painted over Spring Break
- k. Gr. 7 Updates
 - i. Gr. 7 elective selection happening on Monday for next year
 - ii. High school visits happening April 28
 - iii. Waiting to hear about camp- hoping to get more guidance soon
 - iv. Grade 7 parents tentatively scheduled to meet in person April 4 - 8

Action Items: Rachel to provide an email confirmation for funds to Sindy & Sindy to cut cheque for \$100 towards Breakfast Club discretionary

Stacey to connect with Rachel to set a date for Grade 7 parent meeting in April.

- 3. DPAC Update - Marle
 - a. no update at this time
- 4. BCCPAC
 - a. searching for a new Treasurer if you know anyone, please spread the word. Amy has contact info if anyone is interested.
- 5. Upcoming Fundraisers
 - a. West Coast Seeds wrapped up, profit approx \$400
 - b. Purdy's
 - i. Booklets are at the office
 - ii. Ordering happens online
 - iii. Catalogues going out to oldest and only
 - iv. Delivery April 5 - 9 due to shortage of drivers

Action Item: Sindy to print out instructions to send to Rosie to print. Extra secretary on Tues & Thurs may be able to assist getting them into backpacks.

- c. Spirit Wear
 - i. Facebook page poll indicated hoodies would be the most popular item
 - ii. Earn between \$3-\$10 per unit
 - iii. T-shirts, long sleeve, toques, long pants, hoodies are available
 - iv. Looking at adding family initials as an option to the wrist of the hoodie and the back of the toque
 - v. Tentative launch after spring break

Action Item: Amy will confirm with vendor, get the samples and take photos with kids to show approx sizing. Add to website to allow ordering.

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6. Hot lunch & treat update - Cai & Joanne

Scheduled new dates for after Spring break, look for them the last week before the break

- a. April 1 Pizza Hut
- b. April 29
- c. May 13
- d. May 27
- e. Maybe one more pizza in June if there is Games Day.

Treats:

- f. April 8
- g. April 22
- h. May 5 (Thursday)
- i. May 20
- j. Freeze/ice cream days in June - online prepayment option but everyone likes the idea of cash at time of sale better.

Action: Harjeet will reach out to Chapman's connection to look at options and report back with pricing

7. Old Business

- a. Babysitters Course - tentatively rebooked for May 6th pro D day
- b. New Craft Fair Coordinators: Tentatively Garima and Nupur. They will chat together about it further. Amy and Stacey as support.
- c. Table replacement update - complete.

8. Open Forum - nothing

Closing 7:18 First - Sindy Second - Stacey

NEXT MEETING: Tuesday April 19th at 6:30 Tentatively in the MP Room