

Minutes

Sullivan Elementary PAC

Date / time Wednesday May 25, 2022 | 6:30 pm

Meeting type: General Meeting

Held: in Multipurpose Room

EXECUTIVE	POSITION	ATTENDANCE
Amy L	President	present
Stacey B	Vice President	present
Sindy S	Treasurer	present
	Secretary	
Marle P	DPAC Representative	absent
Harjeet G	Director at Large	absent
Breanne S	Director at Large	absent
Jenny W	Director at Large/Playground Chair	present
Garima K	Director at Large	absent

OTHERS IN ATTENDANCE: Ms. Der (Principal), Elaine S, Greg M, Sarb, Cai W, Meg T

CALL TO ORDER: 6:38

AGENDA/MINUTES:

1. Adoption of Previous Minutes from April 19, 2022
Add Harjeet to attendance of previous meeting
Jenny first, Stacey second
2. Financial Update
 - a. Main bank account - **\$47,698** as at May 20
 - b. Gaming account - **no change - \$8648.43**
 - c. Cheques outstanding:
 - i. Ck#750 First Aid Hero \$2580.00
 - ii. Ck#754 Bottom Line Ventures (Subway) \$468.25
 - iii. Ck#755 Breanne Sutton - COBS \$370
 - d. PAC Hot lunch purchases
 - i. 2 griddles \$57.75 + tax
 - ii. 2 coffee percolators \$139.96 + tax
 - iii. Amy to look at purchasing bowls to stock in the kitchen
 - e. Approved fund remaining for teacher appreciation: **\$527.18**
 - f. Fundraising profit this month:
 - i. Spirit wear \$190.02
 - ii. Boston Pizza \$455.81
 - iii. White Spot \$524

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- iv. Tawara \$76.37
- v. COBS: \$165.50 (expenses submitted May 24 - chq o/s)
- vi. Subway: \$474.25 (invoice submitted May 23 - chq o/s)
- vii. Purdy's spring: \$343.88
- viii. First Aid Hero (babysitting): \$1202.86

- g. Field trips -invoices probably won't be available until end of school, we will need to have gaming done by June 30th

3. Principal Update - Ms Der

a. Enrollment Update

- i. Approved for 14 divisions next year, maybe another one?
- ii. K registrations- projected for 40, at 40 currently
- iii. Please let the office know if you are moving or register your K student if you haven't already

b. Staffing Update

- i. Hired Danielle Schroeder to teach Gr. 3 / 4
- ii. Hiring K, Gr. 3 and IST next week -Ms. Walters and Ms. Clements is leaving
- iii. In September we had EA hours cut, to try to level it through the school district
- iv. Next year we will be an open catchment
- v. Childcare through the YMCA, will take place before and after school approx 7am and close at 6pm. Will take place in the multipurpose room

c. School activities:

- i. Art Starts feedback- kids loved the play from May 19
- ii. Some field trips starting to happen- beach field trip (primaries), bowling (Gr.7's) farm (Div. 3)
- iii. No track and field this year
- iv. Parents are allowed to coach if interested

d. Playground Update

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- i. Install happening late July/early Aug. Should be done before school
- e. Landscaping outside update
 - i. Going to regrade the pavement at the back to create a little more of a slope to drain the water away from the basketball court
 - ii. Grass at the back will also be re-seeded
- f. Parent Appreciation- June 7
 - i. Teachers will be handing out cards and muffins at 8:15 am at morning drop off
- g. Technology needs- thinking ahead
 - i. Are starting a second laptop cart for the top floor intermediate classrooms- is hard to move the laptops up and down
 - ii. School purchased 7 this year with their own money. Would love some help from PAC over the next few years to try to get to at least a half class set (aim for 15)
 - iii. \$1400 a laptop
- h. Upcoming events:
 - i. Gr. 7 raffle draw- May 25
 - ii. Jump Rope for Heart Jump Day- May 27
 - iii. Movie Night- May 27
 - iv. Pro D Day- May 30
 - v. Band Concert- June 2, 9:30 am
 - vi. Pancake Breakfast- June 3
 - vii. Parent Appreciation- June 7
 - viii. Gr 7 camp- June 8-10
 - ix. Gr. 6/7 immunizations- June 15
 - will need juice and cookies
 - recommendation to have the kids that struggle come first
 - x. Gr. 1-3 field trip- June 15

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- xi. Games Day/ BBQ- June 17
- xii. Gr. 7 Farewell assembly- June 22
- xiii. Year end assembly- June 23

4. Playground Update - Jenny

- a. remaining funds - Sports Court \$35,000, request to top up funding
 - i. currently \$5,557.40 held at the District & \$18,429.06 set aside in PAC account from playground Fundraisers. Westcoast seeds fundraiser money still coming approx \$400 & Return-It Depot has approx \$350.
 - ii. would require a further \$11,013.54 from PAC account to fund Sport Court

Vote: To purchase a sport court, with the request from PAC being for \$35,000 with approx 24,000 already set aside for playground. Making it approx an extra 11,500.

All in favour: 9

Against: 0

Vote passed

5. Adaptive Swing Addition - Rachel

- a. request for an adaptive swing to be added to our current swing set at a total cost of \$2200.87
- b. all kids can use it, suitable for ages 5-12, the swing would replace one of the current swings, installed by Habitat who is currently doing the playground

Vote to purchase and install and adaptive swing from Habitat

All in favour: 8

Against: 0

Vote passed

6. Teacher Appreciation

- a. budgeted \$700 and spent \$173 so far.
- b. Cobb's Bread & Coffee/Tea
 - i. with approx 45 staff, \$3.50 per person for a mix of sweet & savoury sconces & croissants is \$160.
 - ii. add some fruit, like apples & bananas
 - iii. have a percolator of coffee and one of hot water for tea.
 - iv. Monday June 20th
- c. Thank you banner
 - i. create a big thank you banner, listing all of the staff and have kids sign messages
- d. Bring, Buy or make a flower
 - i. kids can make a flower or bring one. We can pick up flowers from Costco approx \$14 for a dozen. Sell for \$2 a stem for kids to give to teacher.

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- ii. Decided to purchase flowers in general, have one for each teacher and as decoration for the tables

7. Old Business

- a. Craft Fair Coordinators - Cai W, Amy L, Stacey B & Elaine S will take it on this year. Will take place November 6th
 - i. food trucks could work maybe in the parking lot
 - ii. committee meeting on Friday to start planning
- b. Ice Cream Days every Friday and last day of school -start June 3rd. Peanut free Chapman's at Walmart.
 - i. \$6.47 for a dozen sandwiches, fudgsicles or revels, and for 8 caramel cones
 - ii. Costco also has Philly swirl popsicles
- c. Pancake Breakfast - June 3rd. Need more volunteers
 - i. need servers so food can stay covered
 - ii. Run it 7:45-8:45

8. Open Forum

- a. Put out a call for Committees: Hot lunch, Treat day/popcorn, Craft Fair, Spirit Night, Family Events (ie movie night, pancake breakfast, Halloween Dances, etc)
- b. Spirit Wear, 9 Blocks. She was really great to deal with, but recommend not doing initials on the sleeves as it became difficult to organize and too much room for error and loss of profit

NEXT MEETING: AGM Wednesday June 15th at 6:30 in Multipurpose room @ Sullivan Elementary

Meeting Adjourned: 7:52, Amy First and Greg second