

Minutes

Sullivan Elementary PAG
iva PA

Date | time **Wednesday October 19, 2022 | 6:30 pm**

Meeting type: **General Meeting**

Held: **Sullivan Elementary Multipurpose Room**

EXECUTIVE	POSITION	ATTENDANCE
Amy L	President	present
Stacey B	Vice President	present
Sindy S	Treasurer	present
Aakansha D	Secretary	Present
Greg M	DPAC Representative	Regrets
Harjeet G	Director at Large	present
Breanne S	Director at Large/Popcorn & treats	regrets
Jenny W	Director at Large/Fundraising	Regrets
Garima K	Director at Large	present

OTHERS IN ATTENDANCE: Cai H, Sarb M.

CALL TO ORDER: 6:30 PM

ADOPTION OF PREVIOUS MINUTES:

General Meeting May 25 – First: Jenny Second: Stacey

General Meeting & AGM June 15 – First: Elaine Second: Garima

Executive Meeting August 31 – First Garima Second: Harjeet

PRINCIPAL UPDATE:

YMCA Before & After School Care is starting in October. Enrollment is currently full with a waitlist.

Breakfast Club has been moved to the old staff room.

1. Budget
 - a. Supply account-\$20,000
 - b. Learning Resources- \$6000
 - c. Library- \$2000
2. Technology Update
 - a. Laptop cart in Mullen's room- 30
 - b. Laptop cart in Douglas' room- 8
 - c. iPad cart in Library- 24
 - d. Teacher iPads- 4-5 per teacher

Minutes

Sullivan Elementary PAC
iva PA

- e. Request to PAC to financially support the addition of laptops of intermediate student usage. Currently have 1 full set of laptops. Rachel purchased 8 additional laptops this past summer. Ideally PAC supports an additional 7 new laptops that would make 15 in total and would be used as a second cart.
- 3. Enrollment Update
 - a. 328 students (up 14 from projections)
 - b. 15 divisions (up 1 division)
 - c. Extra class in old library in K wing
- 4. Playground Update
 - a. Parts coming Oct. 3, hoping to finish by end of that week. The incorrect footings arrived causing another day in the completion of the playground replacement.
 - b. Budget for playground celebration:
 - c. Sports Court is currently out to tender.
- 5. Earthquake kits
 - a. Help with removing expired items

Action: Rachel to follow up to get an ETA for the hop scotch and four square court.

Action: PAC to consider ongoing fund for technology for each new division. Approximately \$1,000 to provide an Apple TV, projector, etc.

Action: Sindy to look at previous budgets to see when we last purchased food and water. Stacey to look around the school to check on expiry dates on items.

Action: Rachel to connect with Habitat to explore the opportunity to receive a discount or possibly a piece of equipment as a customer service response to the ongoing delays.

NEW BUSINESS:

- 1. Hot lunch
 - a. Fall Schedule - October – December has been loaded into the Hot Lunch ordering site. If anyone is aware of a family in financial need, connect them with Mrs. Der. PAC to consider ordering a few additional meals in support of families in need.
- 2. Popcorn
 - a. Fall Schedule - The plan is to setup outside the multipurpose room at noon on every other Wednesday throughout the year.

Action: Brea to email / Facebook the three Kindergarten and K-1 classes to orchestrate popcorn order and delivery.
- 3. Fundraising schedule & Upcoming events

Minutes

Sullivan Elementary PAC
iva PA

- a. Grade 7's planning on doing 3 hot lunches and the Craft Fair Concession. The goal is to align grade 7 fundraising with the PAC fundraising plan. More info to come after the grade 7 meeting.
- b. Fundraisers -
 - i. Garima offered to research and possibly lead a plant fundraiser. Options could include Growing Smiles, West Coast Seeds, Peace Arch Nursery
 - ii. Amy & Greg to look into leading a Read-a-Thon possibly right after the Scholastic Book Fair and with the support of our Librarian.
 - iii. Sara to look into details for a Shred-a-thon
- c. Pancake Breakfast
 - i. Sept 28th
 - ii. could use another volunteer or two to help with serving otherwise ok
- d. Halloween Dance Update
 - i. decision to go with Paul as DJ again at a cost of \$200. The multimedia club at the highschool is just starting and not quite ready with younger group this year
 - e. Craft Fair Update
 - i. all vendor tables are booked
 - ii. raffle tickets will go home to families in early Oct
 - iii. Cai, Elaine, Stacey, Aakanksha and Amy are planning this year's Craft Fair. Put forward a recommendation for PAC to purchase 10 new 6" tables. \$113 each. \$1,138 plus tax in total.
All for: 10 Against: 0 Passed.
- e. Block party in spring.

Action: add to next agenda for more discussion once all grade 7 parents have had the chance to connect and come up with a plan to present to PAC.

4. Budget

- a. Review 2022/23 Budget attached Anticipated expenses: \$20,150.

Action: Art Start – adjust to Art Programming. Adjust Technology line from \$2,000 to \$3,000.

Action: adjust total number of students from 312 to 328.

Action: add Seleema Noon to next PAC meeting for discussion.

All in favour of revised budget: 10. Against: 0 Passed.

5. Open Forum

- a. Ms Der has put in request for a crosswalk on Kildare Drive. Wonder if a crossing guard is needed here but we haven't been able to get one on 152 St.

Meeting adjourned: 8:17 PM

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NEXT MEETING: Wednesday November 16 at 6:30 PM