

Minutes

Sullivan Elementary PAC

Date / time **Tuesday, November 7th, 2023 | 6:30 pm**

Meeting type: **General Meeting**

Held: **Multi Purpose Room**

	POSITION	ATTENDANCE
Amy L	President	Present
Meaghan T	Vice President	Present
Sindy S	Treasurer	Present
Jenna E	Secretary	Present
Harpal U	DPAC Representative	Present
Ahbishek M	Director at Large	
Sweta Nathan	Director at Large	Present
Jenny W	Director at Large	Present
Garima K	Director at Large	
Breanne S	Communications	

OTHERS IN ATTENDANCE:

Rachel Der, Stacy, Janath,

CALL TO ORDER: 6:32

:AGENDA:

1. Introductions & approve agenda.
 - Stacy & Meg Approved
2. Adoption of Previous Minutes from September 20, 2023
 - All in favor
3. Principal Update - Ms Der
 - Enrollment Update: Currently 375
 - i. All three kindergarten classes are full
 - ii. 7 will be full at end of November
 - Grady 7 Camp approved by superintendent office
 - i. This means they can start fundraising and accepting donations
 - Charitable Donations Account Update
 - i. Waiting for quotes on basketball hoop and court

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- ii. Idea for the long term –a catalog with pricing for outdoor classroom has been released. Viable opportunity for using the “playground fund”.
- Budget Reviewed
- Christmas Concert December 7 at the Bell Centre
 - i. 2 tickets per family
 - ii. Ticket Prices \$7.50 (same as last year)
- 4. Treasurer's Report - Sindy S
 - Reviewed budget updates for the past two months
 - Craft fair and Halloween Dance fundraisers have now been completed and actual numbers included in this budget.
- 5. Ipads and Walkie Talkies
 - Ipads - \$5,500 approved. We did not factor in TAX. Need approval for additional \$400.
 - Vote to approve extra spending for ipads up to a maximum for \$6,000
 - i. All in favor
 - Walkie talkies, tax was additional \$120 which is within discretionary amount and was approved by Amy and Meg at the time of purchase.
- 6. DPAC Update – Herpal U
 - Gaming grant update – must be submitted by June 30
 - More portables coming up in schools in our area. The cost of these come from the school district operating budget and are not paid for by the school district which effects our school because it brings the total available funds down.
 - Any fundraising events with alcohol involved are no longer allowed to be associated with the school. Ie. Pub nights.
- 7. Hot Lunch Update – Cai, Garima & Sweta
 - Working on setting vendors and dates Jan – March
 - Grade 7's will be adding some Pizza Hut dates as part of their own fundraising.
 - Observation – hot lunch the same week as Halloween dance did not do as well.
- 8. Popcorn Update – Jenna
 - Ideas for getting more people to sign up for volunteer opportunities in general
 - i. Teacher news letters
 - ii. Flyers sent home with all kids (Do we need translation?)
- 1. Amy & Jenna**
- 9. Recap of Events
 - Halloween Dance, Oct 27 – Jenny & Meg
 - i. Preorder Pizza went well
 - ii. Suggestion to move DJ to back of the gym instead of by the stage.
 - iii. Prebooked DJ for next year
 - iv. We need recycling bags around for the empties
 - Craft Fair, Nov 5 – Cai & Amy E
 - i. Raffle raised just over \$2,100.
 - ii. The event made around \$3,000

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- iii. Tried doing facebook advertising this year in lieu of door to door flyers
- iv. Tables are a challenge. We need more!
- v. Some requests for somewhere to sit and eat. Possibly the stage.

10. Upcoming Events

- Purdys
 - i. Deadline to order November 25
 - ii. Delivery Nov 28 – Dec 3
 - iii. Link to go out this week
 - iv. Youngest and Only? We have 325 Books
- Movie Night – Dec 1 – Harpal & Abhishek
 - i. 2:45 pm
 - ii. Left over concession from Halloween Dance to sell at the movie
 - iii. Pizza by the slice will be available
 - iv. Age supervision needs to be communicated clearly
 - v. Poll on facebook for movie choice
- Deck the Halls, Dec 8 – Meg & Jenna
 - i. We need to organize volunteers for this event
 - ii. Morning is preferable to the teachers
- Paint Night, Jan 25 – Amy & Stacy
 - i. Ms Campbell will run this event
 - ii. Adults Only
 - iii. Facility Booking. Gym? Multipurpose Room?
 - iv. Grade 7's babysitting in another area of the school as an option.

11. Christmas Giving Initiatives – Meg

- School does food bank
- Stocking for seniors through London Drugs

12. Grade 7 Fundraising – Amy & Sindy

- Camp is approved, but it is at a cost of \$400 / student.
- We have 40 Grade 7's this year
- Fundraising Schedule
 - i. Pizza Hut Lunches opposite the popcorn days
 - ii. Cake Pop Donation – Jan 23rd Treat Day
 - iii. Candy Grams – Students and parents can both buy and send
 - iv. Poinsettias Nov 23rd order cutoff December 8th Delivery
 - v. Return it depot account – anyone can deposit their empties at the depot to this account
 - vi. Tree chipping and bottle drive has been suggested but not yet organized
 - vii. Movie night – in March. PAC movie night would move to April / May
 - viii. Raffle – we have one item donated, but no one has taken this on.

~~13. Sponsorship Package – Amy~~

14. Snow Removal

- District Ploughs parking lots

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- Sides and salting are done by the school
 - Teacher request for a snow blower
 - Parent Volunteers to help with this?
 - i. Advertise through facebook when snow is forecasted
15. Internet Workshop
- District Email to promote healthy online searching for kids.
 - Advertise in the SWAY
16. Open Forum
- Reach out to Jen & Collin with regards to Spirit Night Donation – **Action for AMY beginning of new year.**

NEXT MEETING: Tuesday January 16, 2024

MEETING END: 8:03