

Sullivan PAC Meeting:

December 18, 2017

Called to order: 9:07 am

In Attendance: Heather Brown, Shareen Singh, Parvin Bonhane, Stacey Blonhiem, Sindy Saran, Erin Jack, Trina Pacey, Jen Bay, Heidi Cheng, Mirella Lockhart

Minutes from November 21, 2017 reviewed & adopted 1st Erin, 2nd Stacey

Agenda:

1. Hot Lunch – Need more volunteers. Food is going missing in the classroom. Switching lunch so that it is delivered before the bell. Need parent volunteer to deliver food. Teacher will still be in class to monitor the food. Suspecting kids are trying to manipulate for more food or their food is going missing or parents don't communicate whether or not they have ordered the food. Erin willing to step down if issue isn't resolved. PAC is feeling disappointed in the parent expectation from the PAC volunteers.
2. Concern with Parent involvement and communication. Need to be clear with the procedure for class parents to receive their information packages. Need to inspire more parents to return their volunteer forms and info forms. Thinking of sending out another parent info package with volunteer forms. Thinking of making one sheet for volunteer sheet with all commitments on one sheet. Stream line one sheet for everything. Volunteer forms could become parent info sheet then forwarded to their class parent.
3. PAC kitchen drinks etc are for events only. Don't sell or give away.
4. Movie Day – no additional treats will be available. Low ticket sales are worrisome but we are expecting kids at the door. Need volunteers. Parvin, Heidi willing to stay. Heather and Erin will help set up. Need to get the movie from Marle, Dana will set up the movie.

5. Book Fair – Planned for February. Librarian is looking for parent volunteers. ?
6. Deck the Halls – too chaotic to organize for teachers. Hoping for something more next year. Heidi still willing to help shop. Parent volunteers still coming. Idea to do from gym next year. Heather putting out an email to see who will help. Marshmallows and hot choc. Need small cups. Jen will look.

Financial Update:

Finance numbers, twizzlers and popcorn is more than last year. Purdy's doubled last year, \$619.19. Last minute parents ordered on the extra day. Not much came in for the movie yet. Concern that we are not accounting for the deficit to the popcorn profits made from Movie nights and Grade 7 fundraisers. This way popcorn sales are affected.

No Principal Update

Meeting adjourned: Heather 1st, Trina 2nd at 9:56 am

Next Meeting: