

Sullivan Elementary PAC Meeting

HELD: Library January 14th, 2019

MEMBER	POSITION	ATTENDANCE
Elaine Silvaggio	President	Present
Breanne Sutton	Vice President	Present
Sindy Saran	Treasurer	Present
Trina Pacey	Secretary	Absent
Amy Lucrezi	Secretary	Present
Briana Miles	Hot Lunch Coordinator	Absent
Jen Bay	Popcorn Coordinator	Absent
Kirsty Ellison	Yearbook Coordinator	Absent
Greg Martin	DPAC	Present
Sarb Minhas	DPAC	Absent
Stacey Blondheim	Director at Large	Present
Collen Evans	Director at Large	Absent
Manj Bunwait	Director at Large	Absent
Jenny Wainman	Director at Large	Present
Harjeet Gill	Director at Large	Absent
Claudia Drummond	Director at Large	Absent
Heather Brown	Director at Large	Absent

OTHERS IN ATTENDANCE: Rachel Der (acting principal)

1. CALL TO ORDER - 7:09 PM

2. ADOPTION OF PREVIOUS MINUTES: Greg 1st, Breanne 2nd

3. REPORTS

3.1. Treasurer's Report

- Problems reconciling Paypal account. Sindy transferred \$5000 from the PayPal account because a transfer from PayPal hasn't been done in quite some time and there was \$7,796 in the account. She couldn't do more than \$5000 in one day so will go back and transfer the remainder. Seems the HotLunch website isn't working properly. It isn't working with PayPal or reconciling accounts. Greg is still working out kinks on his site. He wants to get a few divisions on board to trial run soon and have it fully operational by September. Greg will bring his site to the next meeting for a preview with everyone. Greg will look into when the HotLunch renews to make sure we don't pay for next year. Sindy will try to empty the PayPal for each hot lunch and keep on top of it.

3.2. Principal's Report

- K registration started today. Enrollment projections will come on Friday. Rachel is expecting about a class and a half or maybe 2.
- Welcome to K is May 14th from 1-2 PM. She will do a mailout to parents registered. A PAC representative will attend. Will be nice to show where our fundraising money goes.
- Dana will be on leave until Spring break. Ms. Sampson will be coming back end of January.
- Tech grant for the iPads is approved. They are on their way. 31 iPads coming for \$3000

- Grade 7 articulation is March 5th for their tour of the high school.
- Information night is Feb 20th at Sullivan Heights.
- Building addition is going back to tender in February.
- If other funds available, the staff would like to update some of their science supplies. Rachel will inventory what they need and let us know. We could potentially use gaming funds for this.

4. FUNDRAISING

4.1. 2019 plan

- Need a plan for the remainder of the year to make efforts from all groups mesh. Teachers getting overwhelmed.
- Greg can't get a straight answer from Big Ridge for pub night. Rita wants to do a night at Rusty's. Elaine will message Rita about dates for the beginning of March.
- Spirit night is tentatively booked for June 21st at Sullivan Hall. Elaine will put a call out for a subcommittee to form to make sure the event is going forward.
- Raffle of a ham before Easter in April
- First two weeks of April for a Darby photo night
- Pancake breakfast in May. Traditionally Friday before long weekend. Elaine will check with Andrea or Mirella to see if they are interested in taking this one on.
- Ice cream sales after school in June
- Hotlunch dates upcoming, Jan 18th & 31st. Feb 4th (gr 7), 15th & 25th, Mar 8th, April 5th, 15 (gr 7) & 23rd, May 10th & 31st, June 7th is games day, June 10th & 24th.
- Rachel will bring up the fundraisers with the teachers to make sure everything fits and is balanced for time.

4.2. Grade 7s

- The first hot lunch in term 1 didn't take place, they have 2 more outstanding on the last two terms. Can they still do 3? Thoughts to allow 2 of them plus the game's day pizza.
- Approved for movie nights, candy grams at Valentines Day, raffle of a PS4 (no timing), sale of HardBite chips after school, Mother's Day baskets. Rachel will meet with Trina and Elaine tomorrow so we can all get on the same page.
- In future years a Grade 7 representative needs to come to PAC early in the year with fundraising goals to make everything work.

5. UPDATE ON REVISION CONSITUTION & BYLAWS

- Made a dent in the information. We started with Bear Creek's extensive constitution and paired it down to fit us.

6. NEW SCHOOL PHOTOGRAPHER

- Elaine will forward Darby's contact to Rachel for her to talk to. Lifetouch's contract is over and no one was thrilled so need an alternative. Rachel will make a decision after Spring Break.

7. FUTURE MEETINGS

- Second Monday of each month (bumped to 3rd for holidays) or choose alternating day/time

	April 15
February 11	May 13
March 11	June 10 (AGM)

8. OPEN FORUM

- Concern over lack of shelter for kids lining up in the morning. All the primaries used to be in the cage but there is no longer room. Rachel says the typical stance is we need to come to school prepared and dressed for weather. Rachel will think about options.
- Flowers for Ms. Sampson and Ms. Crowley can maybe be thought about when they return.
- Planning meetings in future years would help if we can avoid high school PAC times. Currently, they are the third Monday so we only have conflicts with the days we are bumped due to long weekends.

9. ADJOURNMENT at 8:20 PM

Next meeting: Monday, February 11, 2019 @ 7 pm