

Sullivan Elementary PAC Meeting

HELD: April 15, 2019 in the library

MEMBER	POSITION	ATTENDANCE
Elaine Silvaggio	President	Present
Breanne Sutton	Vice President	Present
Sindy Saran	Treasurer	Present
Trina Pacey	Secretary	Absent
Amy Lucrezi	Secretary	Present
Briana Miles	Hot Lunch Coordinator	Absent
Jen Bay	Popcorn Coordinator	Absent
Kirsty Ellison	Yearbook Coordinator	Absent
Greg Martin	DPAC	Present
Sarb Minhas	DPAC	Present
Stacey Blondheim	Director at Large	Present
Collen Evans	Director at Large	Absent
Manj Bunwait	Director at Large	Absent
Jenny Wainman	Director at Large	Absent
Harjeet Gill	Director at Large	Absent
Claudia Drummond	Director at Large	Present
Heather Brown	Director at Large	Absent

OTHERS IN ATTENDANCE: Heidi, Rachel (acting principal)

CALL TO ORDER: 7:05 PM

ADOPTION OF PREVIOUS MINUTES: February 25, 2019 Stacey 1<sup>st</sup>, Greg 2<sup>nd</sup>. Adopted

AGENDA:

1. REPORTS

1.1. Treasurer's Report

- \$710 was generated at Pub night, money still to be deposited.
- Popcorn amount lately has been dropping. To date we have made \$2152 this year. Maybe we need to look at switching up the process or what we sell. Breanne will create a volunteer sign up sheet for the remainder of the year and popcorn day will take place if the volunteer is available.
- No withdrawal from the gaming grant in March as shown on the financial report.
- We should be able to use the gaming grant on the garden club since it is a club

1.2. Principal's Report

1.2..1. Building Update

- Protective fencing being put around trees in order to get building permit
- Ministry project sign going up on corner of 152 and 60<sup>th</sup> on Wednesday
- Anticipating starting this summer
- First phase- updating sprinkler system in current building and getting ready for the elevator

- Groundbreaking ceremony on Thursday with some special guests and politicians from 9:15 – 10 am

#### 1.2..2. Garden Update

- Today the landscaping crew will work to level the site for the garden so that planters can be installed
- School paid \$800 for site prep
- Planters will arrive end of April. Soil has already arrived.
- Garden club has raised \$150 so far for tools and seeds through lemonade and Oreos sales

#### 1.2..3. Cops for Cancer fundraiser

- Goal: raise \$1500 to send one child to Camp Good Times
- Will work with staff to come up with an initiative. One idea- raffle a ride along in cop car
- Also looking at ways to run/bike 900 km to match the length of ride that the Cops for Cancer will do in Sept, ie. run club

#### 1.2..4. Staffing and entitlements for next year

- Projected for 13 divisions for next year- same as this year
- Have a little more library time and a little less music time due to changes in prep scheduling. Library 3 days and music 2 days a week
- Library and music will share the library space next year; French prep will be in classrooms
- Round 1 opens this week- will be hiring 0.8 LST, and Gr. 5/6, 6, and 6/7 teachers for continuing positions
- Ms. Baker, Ms. Paccagnan, Ms. Cojocariu, Ms. Roberts, Ms. Fleming and Mr. Colquhoun are in term positions
- Ms Der will likely be here until the end of the year and we will see if Ms Crowley comes back in September.
- Anticipating having one more intermediate, it is looking at two full kindergarten classes.

#### 1.2..5. Tech update

- Replacement iPads arrived last week

## 2. FUNDRAISING

- 2.1. Pub night update, 45 bought tickets, \$190 made on 50/50
- 2.2. Games Day Hot Lunch – will be run by grade 7s and Elaine will post it on Hot Lunch for them. Shelley Haines will be taking the lead on it.
- 2.3. Christmas Craft Fair 2019 – hall rental, Elaine contacted Lori and confirmed everything. Rental fees are now going up to \$200. November 3<sup>rd</sup> is booked. Elaine, Stacey & Amy will set a date to get started.
- 2.4. Pancake Breakfast (Andrea Neilsen) May 7, 2019 – Breanne confirming with Andrea she is still good to go. It will be pajama day as well.

3. NEW WEBSITE (Greg Martin) – We did a trial run with hot lunch hot dog day. Ordering went well and Paypal was deposited. Only issue is Greg is trying to get it to autogenerate the report for ordering. Greg will send Sindy an access to look at the financial reports to make sure it makes sense. He has a vendor platform as well, so the vendor can set it up and deliver independently. Sullivan can take a percentage of sales. Elaine will renew SullivanPac.com domain and we can redirect it to

