

Sullivan Elementary PAC Meeting

HELD: May 13, 2019 in the Library

MEMBER	POSITION	ATTENDANCE
Elaine Silvaggio	President	Present
Breanne Sutton	Vice President	Present
Sindy Saran	Treasurer	Present
Trina Pacey	Secretary	Present
Amy Lucrezi	Secretary	Present
Briana Miles	Hot Lunch Coordinator	Absent
Jen Bay	Popcorn Coordinator	Absent
Kirsty Ellison	Yearbook Coordinator	Absent
Greg Martin	DPAC	Present
Sarb Minhas	DPAC	Present
Stacey Blondheim	Director at Large	present
Collen Evans	Director at Large	Absent
Manj Bunwait	Director at Large	Absent
Jenny Wainman	Director at Large	Absent
Harjeet Gill	Director at Large	Absent
Claudia Drummond	Director at Large	Absent
Heather Brown	Director at Large	Absent

OTHERS IN ATTENDANCE: Ms. Der

CALL TO ORDER: 7:05 Pm

ADOPTION OF PREVIOUS MINUTES: April 15, 2019 , Correction to Sullivan Heights Scholarship Fund Request, vote is Those In Favour of \$300 scholarship: 3, Those In Favour of a \$500 scholarship: 4

Greg M. 1st, Sindy Saran 2nd

REPORTS:

PRINCIPAL'S REPORT

1. Staffing Updates
 - 1.1. Have hired for our Gr. 6/7, 6, and 5/6 positions. These are continuing positions, which will hopefully add some continuity to our intermediate classes
 - 1.2. Have also hired a 0.8 LST position. Will be wonderful to have 1 person working alongside Ms. Harris. There are currently 3 people covering this position
 - 1.3. Within the next few weeks, we should be finalizing the rest of our staffing for next year
2. Upcoming Events
 - 2.1. Track and Field – Mr. Mullen coaching every event.
 - Mini-meet tomorrow after school
 - Final track meet- May 29
 - 2.2. Games Day- June 7th
 - 2.3. Parent Tea- June 11th

- New format this year. 8:00-9:00
- Teachers will be greeting parents on the grounds and handing out treats and coffee. Parents who can stay are invited to come into the gym for a performance by the K's and a student presentation.
- We are hoping to reach more parents with this format

2.4. Gr. 7 Camp- June 12-14th

3. Fruit and Veggie program

- 3.1. Staff are interested in doing it again if they have advance notice and Gr. 7 helpers
- 3.2. No milk next year
- 3.3. Rachel will register for the program for next year

4. Garden Update- from Ms. Wilder

- 4.1. First of all THANK YOU for PAC support of our garden. We couldn't have made this possible without you. This garden has been a dream for many of the teachers here at Sullivan and we are working on sharing our passion for outdoor learning with others.

Our garden club is open to all Sullivan students wishing to learn about gardening and help plant, maintain and share their knowledge. At the moment the group is about 25 members and growing now that the garden beds are here!

The club raised over \$200 which \$150 went to buying perennial plants and some seeds for the four beds, plus the two planters Mr. Taylor made last year.

Thank you to all the garden club families that supported us with cookies, lemonade and cups. Also a thank you to Caleb Green's family for donating a new garden hose to the club.

4.2. The plan:

The proposal that was approved by the District has four beds each with a 'theme.' As teachers, it is our vision to invite as many classrooms into participating in outdoor learning in the garden so we envisioned the following:

Bed A- Science bed "Pollinator Garden"

Bed B- Socials bed "Three sisters garden" corn, squash and beans. We will also put in radishes, spinach and carrots.

Bed C- Art bed "textures" contrasting plants with textures as well as plants that can be harvested to create natural dyes.

Bed D- Health bed - plants with scents and that can be harvested and dried or teas.

The garden club were particularly interested in creating a pollinator garden and a tasting garden. They researched plants and from their list plants were selected and purchased.

We will begin planting some of the beds this week. Some seeds will be saved for a late June plant to be ready for harvest in the fall when we return.

4.3. Maintenance

The beds allow for two weeks between water refills of their reservoirs once the plants are established. We will be too watering until June to make sure our plants are established. We also have teachers signed up to monitor the garden over the summer.

We are excited to get growing and to expand our garden by an additional two beds next year.

They are going to lay sod ovetop of the slope of gravel into the parking lot so that the roots will take and keep the gravel up. The worry is that it will erode and be uneven again.

Ms. Der hopes to hear in June after the board meeting to whether or not she will be returning in the Fall or if it will be Dana.

May 27th (the next pro D day) they are coming to cut down the trees. There are six along the road and two tall ones by the gym, but those two will come down later. Ms. Der will also ask about replanting new trees.

TREASURER'S REPORT

- PayPal update – Our account was set up as an individual account, instead of a not for profit. We can't prove who we are since we don't file taxes. They are closing down our account and within 2-3 weeks they will transfer the money to our account.
- New payment system – Greg has submitted an application with square. There will be a small (around \$0.10) deposit so that we know it is active. This should be within a week or so. The payment will automatically go to our account within 24 hours. Sindy will keep checking the account.
- Gaming account has \$9600 in it. We need to spend that. Garden bed and yearbook printing costs will come out of that. We can also reimburse \$4485 that was given to field trips to our account. Ms. Der will ask Ms. Sampson for records of the field trips.
- We have over \$30,000 in the account, adding back the field trip money, we are ahead for the year. Thinking ahead to playgrounds. We have to have money in the bank then the application process can start. Parents can install it themselves to save some money. Sunnyside used corporate donations from all the developers in the area to gain larger amounts. Ms Der will look into the capital replacement time schedule to see if we are on it yet.

NEW WEBSITE UPDATE (Greg)

It is good to go, just adding a little more content.

PRESENT CONSITUTION & BYLAWS REVISION,

Revision is complete, there are a couple of extra changes. Section 16, point 2 the budget must be approved by the first General Meeting. Points 8 & 9 will be struck out and under Fundraising point 2. To be : All profits earned from fundraising activities shall be received by the Treasurer to be placed in the general account, and gaming funds to be placed in the gaming account. The disbursement of these funds shall be determined by a vote of the general membership. On appendix

8, instead of four (4) days before the meeting state the Friday before the PAC meeting. And insert the email PAC@SullivanPAC.ca.

Amy will make those changes and post to Facebook by May 24th and send to Ms Der to add to shape of the week to circulate before the next General Meeting.

AGM PAC EXECUTIVE FORMS DISTRIBUTED

Nomination forms are ready for next years PAC.

SPIRIT NIGHT UPDATE

Inflatables \$1550 + tax. For 3 of them plus generator, come staffed and with insurance. They have a cotton candy machine for \$90 and \$50 for a large connect 4. Trina checking in to see if there are some high school kids to run cotton candy. For silent auction Trina will create a sign up sheet for items and request money to put towards items. She has 9 basket ideas and Amy has a call into Jenn & Colin for their donation and a raffle gift. Ms Der will donate a principal for a day prize.

Surrey Eagles willing to donate a prize to the silent auction of 2 season tickets at \$500 if we do a co-fundraising opportunity and buy 50 tickets at \$5 each for a game next year. Those In favour of purchasing 50 tickets for the co-fundraiser: 8. Approved. Amy will coordinate a date with them.

Kirsty has applied for food permit

Elaine will apply for a 50/50 permit

It will run from 5-8 pm

GAMES DAY UPDATE

1. Grade 7s lunch fundraiser – Elaine put it up online.
2. PAC provide a frozen treat – Elaine bought Jumbo freezies and enough we could do another sale at another date after school.

CRAFT FAIR UPDATE

Amy sent out invites last week and we have payment for 6 and at least 10 say they are coming back. Table prices increased to \$50 as hall rental went up to \$200. Date is Nov 3rd.

TEACHERS END OF YEAR PREP

1. LUNCH (June 18) – Budget is \$700, there are 25-30 people. Trina could do a meal with New York, New York at a discount if its cash. To run from 12-1
2. GOODBYE GIFTS – last year we did gift certificates, this year we will do a little potted plant for full time teachers and a small gift card for part-time EAs. Ms Der will get a list to Elaine.

LAST DAY OF SCHOOL TREAT FOR STUDENTS

Ice cream sandwiches are wrapped and easy to hand out as kids leave the school.

FUTURE MEETINGS - June 10 followed by the AGM

OPEN FORUM

Pancake breakfast made \$340, Andera hasn't submitted her expenses yet.

ADJOURNMENT 8:33 Breanne 1st, Stacey 2nd

Next meeting: Monday, June 10, 2019 @ 7 pm